

Constitution of Library Advisory Committee

Dr. SandipTundurwar	Chairperson nominated by the Principal
Dr. Sanjay Choudhari	Member
Dr. NarendraGharat	Member
Mrs. PoonamKhedkar	Member (Junior College)
Dr. MohiniBherwani	Secretary (Ex-officio)

Minutes of the Meeting of the Committee

**Shri Binzani City College
Umrer Road, Nagpur**

08/08/2017

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 08/08/2017 at 1:00pm at Librarian's chamber and was attended by Dr. Aafroz Sheikh, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. There are a lot of outstanding books in the names of teachers. List of such books will be prepared and recovery of books will be done.
3. The committee decided the fine for books. Same price of the book will be recovered if the book is available in the market. And if the book is not available then five times the price of book will be recovered.
4. Budget was allotted for each subject for purchase of books and journals



Dr. Aafroz Sheikh
Chairman, Library Committee

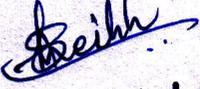
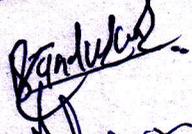
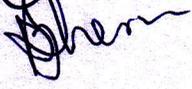
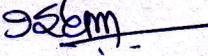


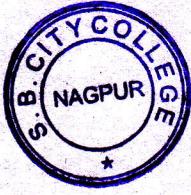
Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

**Shri Binzani City College
Umrer Road, Nagpur**

08/08/2017

Attendance Sheet of Library Advisory Committee

1. Dr. Afroz Sheikh 
2. Dr. Sandip Tundurwar 
3. Dr. M. T. Bherwani 
4. Dr. Sanjay Choudhary 
5. Dr. Narendra Gharat 



**Shri Binzani City College
Umrer Road, Nagpur**

03/08/2017

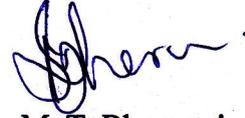
Notice and Agenda of Library Committee Meeting

Meeting of library advisory committee will be held on 08/08/2017 at 1:00pm in the Librarian's chamber. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To discuss budget of library taking work of library
3. Any other matters.



Dr. Afroz Sheikh
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

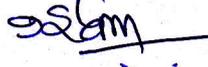
Dr. Sandip Tundurwar



Dr. Sanjay Choudhary



Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

31/03/2018

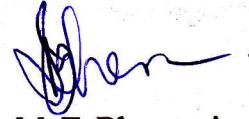
Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 31/03/2018 at 10:00 am at Principal's chamber and was attended by Dr. Aafroz Sheikh, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. The books that have become loose will be sent for binding.
3. All the racks will be sorted and books will be shelved topic wise.
4. Used borrower tickets will be sent for repair.



Dr. Aafroz Sheikh
Chairman, Library Committee

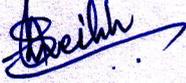
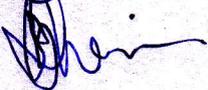
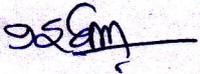


Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

**Shri Binzani City College
Umrer Road, Nagpur**

31/03/2018

Attendance Sheet of Library Advisory Committee

1. Dr. Afroz Sheikh 
2. Dr. Sandip Tundurwar 
3. Dr. M. T. Bherwani 
4. Dr. Sanjay Choudhary 
5. Dr. Narendra Gharat 



**Shri Binzani City College
Umrer Road, Nagpur**

23/03/2018

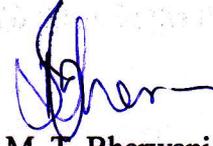
Notice and Agenda of Library Committee Meeting

Meeting of Library Committee will be held on 31/03/2018/08/2017 at 10:00am in the Principal's chamber. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To discuss work to be done during summer vacation.
3. Shelving of books.
4. Binding work of books
5. Any other matters.



Dr. Afroz Sheikh
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

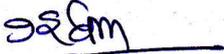
Dr. Sandip Tundurwar



Dr. Sanjay Choudhary



Dr. Narendra Gharat



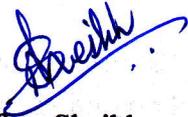
**Shri Binzani City College
Umrer Road, Nagpur**

22/08/2018

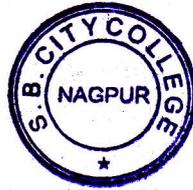
Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 22/08/2018 at 10:30 am at Librarian's chamber and was attended by Dr. Afroz Sheikh, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. Budget for purchase of books and journals for junior and senior college was discussed.
3. List of electric repair work of library was prepared.
4. New chairs for library ICT room was sanctioned.
5. As the computers of library ICT room has become obsolete, RAM of two computers will be increased.



Dr. Afroz Sheikh
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Shri Binzani City College
Umrer Road, Nagpur

22/08/2018

Attendance Sheet of Library Advisory Committee

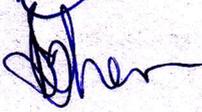
1. Dr. Afroz Sheikh



2. Dr. Sandip Tundurwar



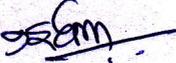
3. Dr. M. T. Bherwani



4. Dr. Sanjay Choudhary



5. Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

16/08/2018

Notice and Agenda of Library Committee Meeting

Meeting of library advisory committee will be held on 22/08/2018 at 10:30 am in the Librarian's chamber. The agenda of the meeting is as follows:

1. To call the meeting to order.
2. To approve the minutes of last meeting.
3. To discuss budget for purchase of books and journals for junior and senior college.
4. To discuss about electric repair work of library.
5. To discuss about computers of ICT room of library.


Dr. Afroz Sheikh
Chairman, Library Committee




Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sandip Tundurwar

Dr. Sanjay Choudhary

Dr. Narendra Gharat






**Shri Binzani City College
Umrer Road, Nagpur**

22/08/2018

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 29/07/2019 at 10:30 am at Librarian's chamber and was attended by Dr. Aafroz Sheikh, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. Budget for purchase of books and journals for junior and senior college was discussed.
3. As due date labels and book cards were all utilized, printing of new cards was sanctioned.


Dr. Aafroz Sheikh
Chairman, Library Committee

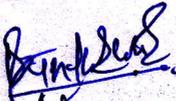
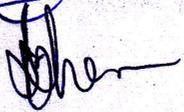
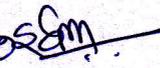



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

**Shri Binzani City College
Umrer Road, Nagpur**

29/07/2019

Attendance Sheet of Library Advisory Committee

1. Dr. Afroz Sheikh 
2. Dr. Sandip Tundurwar 
3. Dr. M. T. Bherwani 
4. Dr. Sanjay Choudhary 
5. Dr. Narendra Gharat 



**Shri Binzani City College
Umrer Road, Nagpur**

25/07/2019

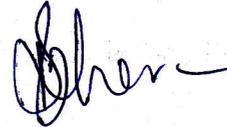
Notice and Agenda of Library Committee Meeting

Meeting of library advisory committee will be held on 29/07/2019 at 10:30 am in the Librarian's chamber. The agenda of the meeting is as follows:

1. To call the meeting to order.
2. To approve the minutes of last meeting.
3. To discuss budget for purchase of books and journals for junior and senior college.
4. Printing of due date labels and book cards.



Dr. Afroz Sheikh
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sandip Tundurwar



Dr. Sanjay Choudhary



Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

31/03/2019

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 31/03/2019 at 11:00 am at Principal's chamber and was attended by Dr. Afroz Sheikh, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. The books that have become loose will be sent for binding.
3. Subject wise catalogue book will be printed.
4. The question paper and syllabus from university website will be printed in summer vacation.



**Dr. Afroz Sheikh
Chairman, Library Committee**

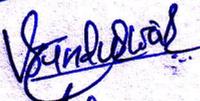
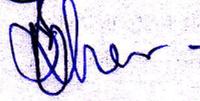
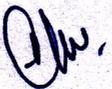
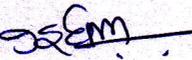


**Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee**

**Shri Binzani City College
Umrer Road, Nagpur**

31/03/2019

Attendance Sheet of Library Advisory Committee

1. Dr. Afroz Sheikh 
2. Dr. Sandip Tundurwar 
3. Dr. M. T. Bherwani 
4. Dr. Sanjay Choudhary 
5. Dr. Narendra Gharat 



**Shri Binzani City College
Umrer Road, Nagpur**

23/03/2019

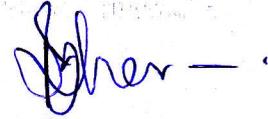
Notice and Agenda of Library Committee Meeting

Meeting of Library Committee will be held on 31/03/2019 at 11:00am in the Principal's chamber. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To discuss work to be done during summer vacation.
3. To prepare catalogue book of library
4. Printing of syllabus and question papers of university examination.
5. Any other matters.



Dr. Afroz Sheikh
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sandip Tundurwar



Dr. Sanjay Choudhary



Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

23/02/2020

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 23/02/2020 at 11:00 am at Principal's chamber and was attended by Dr. Anil Shende, Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Dr. Sanjay Choudhary. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. The books that have become loose will be sent for binding.
3. Borrowers tickets will be sent for repair
4. The remaining bar coding work on books will be completed.



**Dr. Anil Shende
Chairman, Library Committee**



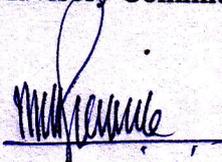
**Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee**

**Shri Binzani City College
Umrer Road, Nagpur**

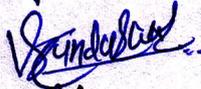
23/02/2020

Attendance Sheet of Library Advisory Committee

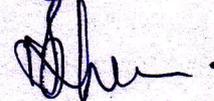
1. Dr. Anil Shende



2. Dr. Sandip Tundurwar



3. Dr. M. T. Bherwani



4. Dr. Sanjay Choudhary



5. Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

21/02/2020

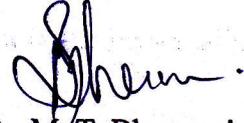
Notice and Agenda of Library Committee Meeting

Meeting of Library Committee will be held on 23/02/2020 at 11:00am in the Principal's chamber. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To discuss work to be done during summer vacation.
3. Bar coding work of books to be finished.
4. Any other matters.



Dr. Anil Shende
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sandip Tundurwar



Dr. Sanjay Choudhary



Dr. Narendra Gharat



**Shri Binzani City College
Umrer Road, Nagpur**

Date:10/08/2020

Minutes of Meeting of Library Advisory Committee

Meeting of Library Advisory Committee was held on 06/08/2020 at 1:00p.m. at Principal's Cabin and was attended by the members Dr. Sujit Metre, Dr. Mohini Bherwani, Dr. Sandip Tundurwar, Dr. Sanjay Choudhary, Mr. Narendra Gharat and Ms. Anita Agrawal. The minutes of the meeting are as follows:

1. Recommendation of concerned teachers will be called for the purchase of books and periodicals.
2. The front door will be closed permanently and only single entry will be allowed in library.
3. Regarding bar coding machine, quotation for repair of old machine will be called.
4. INFLIBNET NLIST database will be continued.
5. The sweeperbai will be asked to clean one subject department daily.
6. The fine book will be handed over to accounts department and henceforth fine will be collected by accounts department.
7. The plan of shifting library in the reading room will be chalked out.
8. One additional attendant will work from 9:00am to 12:00 noon
9. The watchman will keep watch over students of reading room from 9:00am to 12:00noon
10. The limit of book issue for ad hoc and contractual teachers will be 03 and regular teachers will be 10.
11. All the teachers will need to settle their library accounts before 5th April of each year.

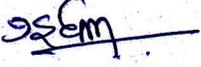


M. T. Bherwani
Secretary
Library Advisory Committee



Dr. Sujit Metre
Chairman
Library Advisory Committee

Attendance sheet of meeting of library advisory committee held on 06/08/2020.

1. Dr. Sujit Metre 
2. Dr. M. T. Bherwani 
3. Dr. Sandeep Tundurwar 
4. Dr. Sanjay Choudhary 
5. Mr. Narendra Gharat 
6. Ms. Anita Agrawal 



Shri Binzani City College
Umrer Road , Nagpur

Date:
30/07/2020

Agenda of Meeting of Library Advisory Committee

Library Advisory Committee meeting will be held on 06/08/2020 at 1.00 pm at Principal's office and following points will be discussed.

1. To discuss repair of standstill computers.
2. To discuss cleanliness of library.
3. To discuss about job assignment to library staff.
4. To discuss about the database and journals to be purchased in the library.
5. To discuss about the budget for books, and periodicals for junior and senior college.
6. To discuss about bar coding of books.
7. To discuss about students reading room, water filter and other miscellaneous matters of library.



Librarian
Secretary
Library Advisory Committee



Principal
Chairman
Library Advisory Committee

**Shri Binzani City College
Umrer Road, Nagpur**

Date:
30/07/2020

Notice of Meeting of Library Advisory Committee

Meeting of Library Advisory Committee will be held on 06/08/2020 at 1:00pm at Principal's office. All the members are requested to make a note of this and be present for the meeting.



Librarian
Secretary
Library Advisory Committee



Principal
Chairman
Library Advisory Committee

Members:

1. Dr. Sujit Metre



2. Dr. M. T. Bherwani



3. Dr. Sandeep Tundurwar



4. Dr. Sanjay Choudhary

5. Mr. Narendra Gharat



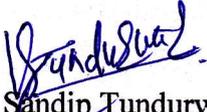
6. Ms. Anita Agrawal



Minutes of Meetings of Library Committee Meeting

Meeting of Library Advisory Committee was held online on 09/07/2021 at 11:00am via zoom link <https://us02web.zoom.us/j/8265677094?pwd=aFFOWnNXbHVtWUJCcnA4cHFOOGp0UT09> and was attended by Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, Dr. Sanjay Choudhary and Mrs. Poonam Khedkar. Following points were discussed in the meeting.

1. Due to shifting of library in old reading room area, books have been jumbled up and there is need to sort out the books subject wise and additional staff is required to do this work.
2. The stock taking work is lagging behind due to sad demise of library attendant Shri Raju Katewar, the left over work will be completed with the help of students.
3. There is need of additional staff for routine work of library as the library staff is working in the office for administrative work and it is difficult to manage with the help of one library attendant.
4. Library department will organize two program this year: one certificate course of 30 hours duration and one international conference.
5. Recommendation of teachers for purchase of books will be called and necessary budget will be sent for sanction.


Dr. Sandip Tundurwar
Chairman, Library Committee




Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

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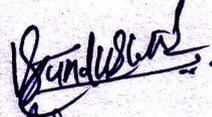
1. The Principal, S B City College
2. Members of library advisory committee: Dr. Sandip Tundurwar, Dr. Sanjay Choudhary, Dr. Narendra Gharat, and Mrs. Poonam Khedkar

**Shri Binzani City College
Umrer Road, Nagpur**

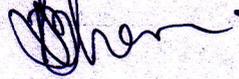
09/07/2021

Attendance Sheet of Library Advisory Committee

1. Dr. Sandip Tundurwar



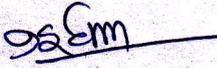
2. Dr. M. T. Bherwani



3. Dr. Sanjay Choudhary



4. Dr. Narendra Gharat



5. Mrs. Poonam Khedkar



**Shri Binzani City College
Umrer Road, Nagpur**

05/07/2021

Notice and Agenda of Library Committee Meeting

Meeting of Library Advisory Committee will be held online on 09/07/2021 at 11:00am via zoom link <https://us02web.zoom.us/j/8265677094?pwd=aFFOWnNXbHVtWUJCcnA4cHFOOGp0UT09> to discuss the following points.

1. To complete the book arrangement work.
2. To complete the stock taking work.
3. Shifting of library staff back to library.
4. To undertake a certificate course in collaboration with Smt. Binzani Mahila Mahavidyalaya.
5. To organize an international conference in collaboration with Aggrawal College, Ballabgarh, Haryana

The same notice and agenda has been sent on the WhatsApp number of members.


Dr. Sandip Tundurwar
Chairman, Library Committee




Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 08/12/2021 at 1:00pm at Librarian's chamber and was attended by Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, Dr. Sanjay Choudhary and Mrs. Poonam Khedkar. The points of agenda were discussed and following decision was taken:

1. The minutes of last meeting were approved.
2. There are a lot of outstanding books in the names of teachers. List of such books will be prepared and recovery of books will be done.
3. The committee decided the fine for books. Same price of the book will be recovered if the book is available in the market. And if the book is not available then five times the price of book will be recovered.
4. Due to pandemic, the purchase of books in the session 2020-21 was insufficient and the fund was not utilized fully. Recommendation of purchase of books for each subject will be called from HOD and coordinators and budget for purchase of such books will be sent to the Principal Sir.
5. A separate attendance and movement register will be kept in the library to check the movement of supporting staff.
6. Request for a screen to view the activities covered by CCTV cameras in the library will be sent.



Dr. Sandip Tundurwar
Chairman, Library Committee



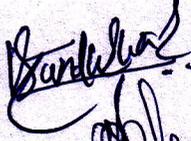
Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

**Shri Binzani City College
Umrer Road, Nagpur**

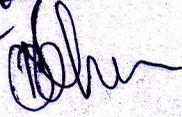
08/12/2021

Attendance Sheet of Library Advisory Committee

1. Dr. Sandip Tundurwar



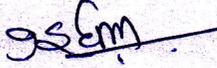
2. Dr. M. T. Bherwani



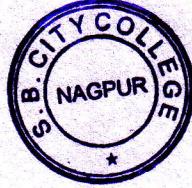
3. Dr. Sanjay Choudhary



4. Dr. Narendra Gharat



5. Mrs. Poonam Khedkar



**Shri Binzani City College
Umrer Road, Nagpur**

03/12/2021

Notice and Agenda of Library Committee Meeting

Meeting of library advisory committee will be held on 08/12/2021 at 1:00pm in the Librarian's chamber. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To complete the pending stock taking work of library
3. To fix the amount required for purchase of books for each subject.
4. To update the records of library for NAAC Purpose.
5. To prepare the list of books outstanding in the name of teachers.
6. To fix the fine of books.
7. Any other matters.


Dr. Sandip Tundurwar
Chairman, Library Committee




Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sanjay Choudhary



Dr. Narendra Gharat



Mrs. Poonam Khedkar



**Shri Binzani City College
Umrer Road, Nagpur**

25/04/2022

Minutes of Meetings of Library Committee Meeting

Meeting of library committee was called on 25/04/2022 at 1:30 pm at Librarian's chamber and was attended by Dr. Sandip Tundurwar, Dr. Mohini Bherwani, Dr. Narendra Gharat, and Mrs. Poonam Khedkar. Dr. Sanjay Choudhary was absent, he didn't attend the meeting. The minutes of the meeting are as follows:

1. The meeting was called to order.
2. It was decided that report of stock verification which was done last year will be prepared.
3. Used borrower tickets will be sent for repair.
4. An application will be sent to management requesting for two attendants for library.
5. Recommendation for purchase of books and journals will be called from teachers.



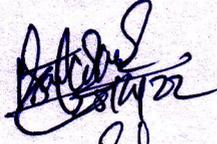
A handwritten signature in black ink, appearing to read "M. T. Bherwani".

Dr. M. T. Bherwani

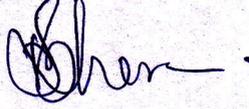
Librarian and Secretary, Library Advisory Committee

Attendance sheet of Library advisory committee held on 25/04/2022

Dr. Sandeep Tundurwar



Dr. M. T. Bherwani



Dr. Sanjay Choudhary

Absent

Dr. Narendra Gharat

 28/04/2022

Mrs. Poonam Khedkar

P.A.S
28/04/2022



**Shri Binzani City College
Umrer Road, Nagpur**

20/04/2022

Notice and Agenda of Library Committee Meeting

Meeting of Library Committee will be held on 25/04/2022 at 1:30am in the Library. The agenda of the meeting is as follows:

1. To approve the minutes of last meeting.
2. To discuss work to be done during summer vacation.
3. To discuss over the issue of additional library staff.
4. To discuss the books, international journals, e book and e journal to be purchased.
5. To discuss over the issue of infrastructural maintenance of library.



Dr. Sandeep Tiundurwar
Chairman, Library Committee



Dr. M. T. Bherwani
Librarian and Secretary
Library Advisory Committee

Members:

Dr. Sanjay Choudhary

Dr. Narendra Gharat

NSM 21.04.2022

Mrs. Poonam Khedkar

P.K